



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Ideal Institute of Management and Technology

- Name of the Head of the institution Prof. (Dr.) Anil Parkash Sharma
- Designation Director
- Does the institution function from its own campus? No
- Phone no./Alternate phone no. 01122372639
- Mobile No: 9811862166
- Registered e-mail ideal_institute2@rediffmail.com
- Alternate e-mail drmaheshsharmaimt@gmail.com
- Address Ideal Institute of Management and Technology, 16X, Karkardooma Institutional Area, Near MTNL Exchange
- City/Town Delhi
- State/UT Delhi
- Pin Code 110092

2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution Co-education
- Location Urban

- Financial Status **Self-financing**
- Name of the Affiliating University **Guru Gobind Singh Indraprastha University**
- Name of the IQAC Coordinator **Dr. Mahesh Sharma**
- Phone No. **01122375961**
- Alternate phone No. **0112372639**
- Mobile **9810536828**
- IQAC e-mail address **iimtiqac@gmail.com**
- Alternate e-mail address **drmaheshsharmaiimt@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://www.ideal institute.edu.in/uploads/pdf/IIMT-2019-20-AQAR.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.ideal institute.edu.in/academic-calender.php>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.32	2019	04/03/2019	03/03/2024

6.Date of Establishment of IQAC

09/10/2017

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8.Whether composition of IQAC as per latest NAAC guidelines

No

- Upload latest notification of formation of **No File Uploaded**

IQAC

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

INTERNATIONAL CONFERENCE 2020 (ONLINE) ON "EMERGING ISSUES AND INNOVATIVE BUSINESS PRACTICES FOR SUSTAINABLE DEVELOPMENT AND GLOBAL COMPETENCIES IN MANAGEMENT AND INFORMATION TECHNOLOGY"

Rakesh Aggarwal Memorial National Law Debate Competition

Webinar Series

ONE WEEK ONLINE FACULTY DEVELOPMENT PROGRAMME ON THE THEME OF "GLOBAL EDUCATIONAL AND ECONOMIC ORDER IN THE POST-COVID-19 ERA: CHALLENGES, OPPORTUNITIES, STRATEGIES AND INNOVATIONS"

IIMT ECO CLUB ORGANISED "CONVERSATION OF ECOSYSTEM : REIMAGINE, RECREATE, RESTORE

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
INTERNATIONAL CONFERENCE 2020 (ONLINE) ON "EMERGING ISSUES AND INNOVATIVE BUSINESS PRACTICES FOR SUSTAINABLE DEVELOPMENT AND GLOBAL COMPETENCIES IN MANAGEMENT AND INFORMATION TECHNOLOGY"	Academicians, Researchers & the Industry People were able to learn new things about the emerging trends in the field of Management & IT
Awareness Programme on Ozone Depletion	Awareness about the environment & the Ozone layer was spread and the participants learnt a lot from this.
WEBINAR Series2.0	Different topics, different Speakers & lot of learning for all the participants
Webinar on World Environment Day on the topic "Conservation of Ecosystem: Re-imagine, Recreate, restore"	Make the people aware about the Environment, this event was organized.
ONE WEEK ONLINE FACULTY DEVELOPMENT PROGRAMME ON THE THEME : "GLOBAL EDUCATIONAL AND ECONOMIC ORDER IN THE POST-COVID-19 ERA: CHALLENGES, OPPORTUNITIES, STRATEGIES AND INNOVATIONS"	Participants learnt about the impact of COVID - 19 on Education Sector
ONLINE NATIONAL LAW DEBATE COMPETITION	Law Students from different parts of the Country participated with the intent to learn a lot in the field of Law
DUSSEHRA- A FESTIVAL WHICH SIGNIFIES THE TRIUMPH OF GOOD OVER EVIL	To inculcate cultural values in the students, this event was organized
DIWALI CELEBRATIONS	To inculcate cultural values in the students, this event was organized
ORIENTATION DAY 2020 - BBA 1st Shift, BBA 2nd Shift & Law Department	To make new students aware about the Rules & Regulations of the Institution & the University, Orientation Day was organized.

LOHRI CELEBRATION	To inculcate cultural values in the students, this event was organized
CAPSULE COURSE FOR COMPETITIVE EXAMS	Students learnt a lot about how to crack the Competitive Exams i.e. CET, CLAT
CAREER COUNSELLING SESSION	Students learnt of different arenas of Career after Graduation
WORKSHOP ON "UNDERSTANDING COURTS CRAFT AND RESEARCH METHODOLOGY	Students learnt about the Courts Craft & how to research the cases
SESSION ON MANAGING STRESS	Participants learnt the art of removing the stress in this situation of Pandemic COVID - 19

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Ideal Institute of Management and Technology
• Name of the Head of the institution	Prof. (Dr.) Anil Parkash Sharma
• Designation	Director
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	University				
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<ul style="list-style-type: none"> If yes, mention the amount 		
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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	21/03/2021
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	223
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1038
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	19
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	280
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File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	50
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	51
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	26
4.2 Total expenditure excluding salary during the year (INR in lakhs)	799145
4.3 Total number of computers on campus for academic purposes	83

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institute has a regular practice to develop Monthly Planner for each department which defines curricular coverage transaction strategies and learning outcomes.

Curricular Delivery mechanism:

1.Phase I - Unit Based Blue Print of the Curriculum

2.Phase II- In House Discussion to arrive to logical conclusions for transactions.

3.Phase III- Devise transactional Strategies and Learning Outcomes.

4.Phase IV - Assessment of Learning Outcome through written or Verbal.

5.Phase V- Reinforcement of Learning Gaps through Tutorials.

Institute maintains cumulative record of performance of every learner and share it with them. Focus is to upgrade learning graph of students.

All the programmes taught in the college are affiliated to GGSIP University and hence, all departments are required to implement the syllabus prescribed by the GGSIP University. While revision and upgradation of the syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. In some departments, bridge courses or supplementary courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged.

Curriculum Implementation:

The planned curriculum is deployed to the students through the following strategies

- Chalk and talk.

Power point presentations

- Illustrative models
 - ICT tools like NPTEL Videos
 - Case studies
 - Role plays
 - Conducting guest lectures, invited talks and workshops
 - Industrial visits
 - Project work
 - Internships
 - Peer Teaching and Peer Learning
- Curriculum delivery also happens through various activities outside the four walls of the classroom through Cells and Club.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website, displayed on notice boards and is communicated to students through emails. It is updated and revised with respect to any changes suggested by the university. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.ideal institute.edu.in/academic-calender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ideal Eco club, under the aegis of IQAC organized webinar on the occasion of World Environment Day on the topic "Conservation of Ecosystem: Re-Imaging, Recreation, Restore", 2021, on 5th June 2021 (Saturday) at 3:00 PM online on Cisco Webex platform. Total 71 students from BALLB, BBA and BBA (CAM) department attended the webinar including all the faculty members of IIMT. The session was conducted by the guest speaker Dr. Avdesh Pratap (Water Law Expert, Ministry of Jal Shakti, Govt. of India).

The programme was very informative and thought-provoking for everyone. The whole event was organized very well and the insightful information was shared by the guest speaker Dr. Avdesh Pratap.

The organizing committee of IIMT Eco club as Dr. Hemlata Sharma (President), Mr. Jasdeep Singh (Vice-President), Mr. Sumit Kumar Debnath (Secretary -2nd Shift), Ms. Harsh Kalra (Joint- Secretary -1st shift), Mr. Jitender Yadav (Coordinator), Mr. Satpal Arora (Tree Graphics Designer/ Treasurer) organized this event very successfully and with enthusiastic zeal.

2. "Celebration on the World Water Day - JALANJALI and Poster Competition"

IIMT Eco Club in association with Rootskills under the aegis of IQAC, IIMT organized "Celebration on the World Water Day- Jalanjali and Poster Competition" on 22nd March, 2021 at 11:00 AM onwards in Main Auditorium of IIMT.

In order to create awareness amongst the students, IIMT Eco Club observed this day with full zeal and enthusiasm to sensitize and spread the awareness for save water and for the sustainable management of freshwater resources.

The programme started with Tree Plantation and encouraged and motivated the students about tree plantation. All the respected Chief Guests along with the respected Prof. (Dr.) Anil Parkash Sharma, Director of the Institute, Principals and Vice- Principals of all the departments and more than 67 students offline and 300 Students online along with all the faculty members actively participated in the event. It was the first offline event that was held after the pandemic.

The programme begins with the documentary presented by Members of IIMT Eco Club on World Water Day- JALANJALI, which helped the students to appreciate the importance of water on earth.

The college was delighted to have Advocate Alka Dalal (Social Activist), Ms. Bhavisha Buddhadeo (Founder of Rootskills), and Sh. Rohtas Chaudhary (Guinness World Record Holder). Advocate Alka Dalal gave a very motivational speech with a lot of information on the position of martyrs and concluded with a beautiful song. Ms Bhavisha Buddhadeo inspired a lot and provided eco friendly pencils and post cards.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

531

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.ideal institute.edu.in/uploads/pdf/aqar/FEEDBACK%20ACTION%20TAKEN%20REPOR T%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

17

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The respective subject in-charges assess the academic performance of the students on the basis Unit Exams, Class interactions and responsiveness of the students. This helps in identifying the learning / grasping capabilities of the students.

The slow learners so identified are helped through reinforcement techniques like

- Special classes
- Tutorials for clearing doubts,
- Counseling sessions,
- Lectures by experts
- Mentorship: Two-Three slow learners are adopted by the mentor who extends academic support to the students. Institute has maintained a provision for interaction between the mentor and mentees beyond the time-table.

The Advance learners are supported with

- Constant encouragement to sustain performance
- Acting as a peer teacher and helping other students
- Assigning investigating projects/ advance assignments
- Encouragement to write research papers under the guidance of teachers
- Assignment of various responsibilities in college level committees
- Personal attention by the subject teachers
- Ample opportunities to participate in conferences/ seminars

and quizzes in the college and even outside the college

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1038	50

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Apart from conventional methods like Lecture method, Interactive method, experiential teaching, the teachers use:

Case Study Analysis and Discussion: The case method is a participatory, discussion based way of learning where students gain skills in critical thinking, communication, and group dynamics. .

Group Learning Method: Under group learning, heterogeneous group of students comprising Fast, Average and Slow learners are divided into groups of 5 to 10 members. Group Discussion, Management Games, Group Projects or Assignments are conducted by the subject teachers under group learning method.

Participation in seminars-The students are also encouraged to write & present papers or research based posters on contemporary topics in the annual seminar/ conference organized in the institute, to enrich their learning experience.

Internship Projects:Ø . Summer internships teach valuable on-the-

job skills and provide excellent networking opportunities to the students.

ICT Enabled Teaching:Ø ICT enabled teaching includes Wi-Fi enabled class rooms with OHPs, Smart Class rooms, E-learning resources. Power point presentations and relevant subject related videos are frequently used by subject teachers to make the concepts more understandable for the students. Since March 2020, after the lock down, online teaching has made students well versed with Google quizzes, Google Classrooms, Google Meet, CISCO etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled teaching includes Wi-Fi enabled class rooms with OHPs, Smart Class rooms, E-learning resources. The faculty extensively makes use of latest information to make the concepts more interesting and practically relevant for the students. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process.

The respective faculty members make use of Overhead projectors for seminars and workshops and also engage the students' interest through productive use of educational videos. Power point presentations are frequently used by subject teachers to make the concepts more understandable for the students.

The institute has provided personal laptops to all the faculty members. When the lockdown was announced in March, 2020, the teachers stood up to the challenge and learnt themselves how to conduct online classes and then started the process of teaching online from 2nd April, 2020. The students were made aware of use of various online platforms like Google meet, Zoom and Cisco Webex.

We resumed normal work in the online mode and not just conducted

classes online but organised One week Faculty Development Programme, International Conference, Seminar and 2 week refresher programme using the CISCO Webex.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.ideal institute.edu.in/infrastructure.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

441

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the university guidelines, 25 marks of internal assessment are based on internal exam, presentations, Viva voce, class participation etc. The marks in the Internal exam form the major component of these marks, to have a more subjective assessment of performance of the students. The students are made aware of the scheme of distribution of marks at the time of orientation and again in the class room by respective teachers.

After the internal examinations, students are shown their evaluated answer scripts. Students are permitted to assess their own performance and seek any clarifications to the respective subject teacher.

The marks secured by the students for Internal Assessment are also displayed by the University through its website well before the declaration of final results. Any discrepancy in marks can be addressed at this stage too.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the internal examinations, students are shown their evaluated answer scripts. Students are permitted to assess their own performance and seek any clarifications to the respective subject teacher.

At the college level all exam related queries are forwarded to the Head of the Department. If the student is still not satisfied with the solution it is forwarded to Director of the institute.

All exam related grievances at College level are solved within two-three days with utmost care to student sensitivity. Grievance Redressal Cell has been set up for listening to and execution of complaints of students.

The college is dedicated to provide students with time-bound, transparent and efficient solutions for their examination related grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The focus of the institute is on providing outcome based learning, the students are made of the Programme Outcomes, Programme Specific Outcomes at the time of Orientation Programme, usually

scheduled in the beginning of first semester, when they join the Institute to pursue the programme of their choice. It gives them a better understanding about what to expect from their 3 / 5 yrs of study while pursuing the course (namely, BBA/ BBA (CAM) or BALLB).

The Course Outcomes of the respective courses are shared by respective subject In-charges while giving the students an overview of the subject. The University also helps by writing down the course outcomes of each subject along with the syllabus of the respective programmes.

The institute also takes care to display the POs, PSOs and COs on the institute website for the easy reference by the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ideal institute.edu.in/course-outcomes.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes is measured by the result of the students at the end of the course. A high pass percentage of students in all the three programmes clearly indicates that the students have been able to reach the desired Outcome. Another way to assess the attainment of the POs is the high percentage of students either opting for Higher education or being recruited by reputed organisations after graduation itself. The major aim we follow is to enhance the employability skills of our students.

Special effort is made in computing the percentage of students securing distinction/ first division etc. to mark the improvement in the attainment level of the students. Our students have always secured many first positions in different subjects at university level.

The attainment of Course Outcomes is done by evaluating the performance of the students in the end semester exams. Our students have always secured many first positions in different subjects at

university level. The institute has so far bagged 6 gold medals for toppers in various programmes.(namely, in B.Ed, BALLB, and BBA(CAM)). ONE GOLD MEDAL RECEIVED THIS YEAR BY ABHISHEK JAIN OF BBA (CAM)-2ND SHIFT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

280

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ideal institute.edu.in/uploads/pdf/aqar/Director's%20Annual%20Report%2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ideal institute.edu.in/uploads/pdf/RESULT-OF-STUDENT-SATISFACTORY-SURVEY.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

IIMT organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation.

Spread awareness. Collaboration of DLSA is with IIMT which works on legal awareness.

Yoga Club India is the birth place of Yoga and by participating in International. Yoga day students become global stakeholders in ensuring healthy body and mind. International Yoga day is celebrated by IIMT on 21st June, 2021 through Cisco WebEx platform.

Eco Club: Webinar on the occasion of World Environment Day, 2021 on the topic "Conservation of Ecosystem: Re-Imagine, Recreate, Restore" organized by IIMTEcoClub, on 5th June on Cisco WebEx Platform.

Blood donation camps in the College area regular feature whereby students and staff donate blood for the cause.

The college has various clubs and societies to see participation of the students who take up activities in collaboration with other agencies/NGOs. But due to Covid pandemic some of the activities were not performed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute is housed in a campus situated in a conveniently approachable area of East Delhi and metro rail connectivity. The spacious well designed building exhibits contemporary architectural feature and makes it thoroughly adequate place for students.

1. University norms related to infrastructure are duly fulfilled.
2. Infrastructural norms laid down by the Bar Council of India are followed. However in addition to these norms institute has other teaching learning resources available for the effective class room transaction.

The institute has the following infrastructural facilities:

1. Class room: There are 22 Class rooms in the institute.
2. ICT lab: Computer lab is equipped with 83 computers for students, and internet facility facilitating around 83 students to work individually at a time. The campus is enabled with Wi-Fi connectivity with state-of-the-art IT infrastructure, computing and communication resources facilities for teaching learning.
3. Library:
 1. IIMT has 02 libraries one for law and one for management.

There are 23699 books and 03 rare book i.e. "The Constitution of India-1950" "Speeches of President Akhruddin Ali Ahmed" and "Jawaharlal Nehru Speeches, Vol. 03, 1953-1957". Institute has subscribed 45 national and international journals and we can access approx. 250 national and international online journals through DELNET membership. In periodicals we have, 08 Magazines, 10 Daily Newspapers which are regularly subscribed for enrichment of the knowledge of faculty members as well as students. The institute also holds the membership of British Council Library, American Library, DELNET facilities, Indianjournals.com, Publishingindia.com and SCC (especially for law students).

2. Moot Court: A well Equipped Moot Court provides basic training to Law students with the purpose of enhancing professional skills and competence of argument through trails on legal issues. It provides the closet experience of court to research, argue and discuss hypothetical cases, thereby enhancing the advocacy skills.
3. Conference hall and auditorium: Campus has fully air-conditioned and well equipped conference hall with 01 LCD projector and seating capacity of more than 60 persons. The institute is equipped with 02 Auditorium: mini auditorium and main Auditorium. Mini Auditorium is well furnished and equipped with Smart board, LCD projector and 02 speakers having seating capacity of 100 students. Whereas main auditorium is fully air-conditioned, well furnished and equipped with 02 LCD projector, 02 Project screens and speakers with seating capacity of more than 400 students.
4. To meet the needs of the differently able students institute has ramp as well as elevator.
5. Institutes do provide support and provide help to the visually impaired student and handicapped student during end term examination.

S No

Title

Total no.

1

Total no of computers

141

2

Total no of computers for students

83

3

Total no of computers in admin/library/Director's office/Principal's office/server room

16

4

Total no of Faculty Laptop

50

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has sports facilities which are enumerated as below:

S.NO.

CATEGORY

NO. OF EQUIPMENTS

1.

Badminton kit

20

2.

Cricket kit

50

3.

Table Tennis

15

4.

Volleyball

06

5.

Gym Equipment

50

6.

Other Sports Kit

80

TOTAL SPORTS EQUIPMENTS: - 221

GYM FACILITIES AVAILABLE IN THE INSTITUTE

S.NO.

NAME OF THE EQUIPMENTS

QUANTITY

1.

ABDOMINAL BENCH

01

2.

BENCH PRESS

01

3.

CYCLING MACHINE

01

4.

DUMB BELLS

17

5.

INCLINE BENCH PRESS

01

6.

MULTI PURPOSE MACHINE

01

7.

PULL UP BAR

01

8.

PLATES

20

9.

RODS

02

10

TWISTER

01

11.

DUMBBELL ROD

02

12.

TREADMILL

01

Indoor Sports

1

CARROM BOARD

2

CHESS BOARD

3

CHINESE CHECKER

4

TABLE TENNIS

Outdoor Sports

1

CRICKET

2

BADMINTON

3

SHOT PUT

4

FOOTBALL

5

HIGH JUMP POLE

6

JAVELIN

7

VOLLYBALL

8

ATHLETIC

9

BASKETBALL

10

TUG OF WAR

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

799145

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)****1. The library is fully automated with Integrated Library Management System.**

1. Name of the ILMS software: Alice 6.00.0220(AfW) (#1) for window.
2. Nature of automation :Fully
3. The version of the software: 6.00.020.
4. Year of automation: 01/08/2009.

2. The institute is equipped with 02 libraries (Law and

Management) catering to the needs of different departments (Law and management) having a collection of more than 23699 books (LLB and BBA).

Institute has subscribed 45 national and international journals and we can also access approx. 250 national and international online journals through DELNET membership and SCC (for Law students).

3. In periodicals the institute has regular subscription:

08 Magazines (Lawz, Lawyers, Legal News & Views, Competition Success Review, Frontline, India Today, Span, Global Analyst)

10 Daily Newspapers (Hindustan Times, The Economic Times, Navbharat Times, Business line, Indian Express, Times of India, The Hindu, Danik Jagaran, Hindustan, Employment News)

4. The institute also holds the membership of following:

- British Council Library
- DELNET facilities,
- Indian Journals,
- Publishing India,
- Indian Journals.com
- SCC (especially for law students).

4.2.2 Does the institution have the following:

1. e - journals
2. e-Shodh Sindhu
3. Shodhganga membership
4. e-books
5. Databases

Options:

- A. Any 4 of the above
- B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

E. None of the above

Details of memberships

Details of subscriptions

Name of service subscribed to

No of e-resources with full text access

Validity period

Usage report from the service provider

Whether remote access provided? (Yes / No)

1. American center Library

Institutional Membership

Accessing journal

Oct -2019

No

2. British Council Library

Institutional Membership

Accessing journal

Feb 2019

No

3. Delnet

Institutional Membership

Accessing journal

Dec 2018

No

4. Publishing India(to access online journals)

Online Journal Subscription

Accessing journal

Dec 2018

yes

5. Indian Journals .com

Online Journal Subscription

Accessing journal

Dec 2018

yes

6. SCC online

Online Journal Subscription

Accessing journal

2020

yes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

352670

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5:20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The service provider for the Wi-Fi in the college premises is Tata fiber leased line connection (06 MBPS) (fiber optic cable) and the service was active since April 2018.

Original software which is installed in the computer lab is as

follows:

1. MS Office-2007
2. Turbo C++
3. Visual Basic 6.0
4. Oracle 9.0
5. Flash 8.0
6. Micro media Dream Viewer
7. Linux
8. Adobe reader

Campus has fully equipped computer lab with 83 computers of latest configuration and internet facility, facilitating around 83 students to work individually at a time. The campus is enabled with Wi-Fi connectivity with state-of-the-art IT infrastructure, computing and communication resources facilities for teaching learning. Moreover institute has 15 printers 02 scanners which are installed at the various department and facilities and a smart board is installed in the Mini-Auditorium. 17 projectors are installed at the various locations in the institute for the smooth functioning of the classes. For the power backup of the computers and other device, 17 UPS (NEXUS UPS- HEAVY BATTERIES) has been installed.

No. of computers with Wi-Fi (lab)

83

No. of laptops with Wi-Fi (for faculty)

50

No. of printers

15

No. of scanners

02

No. of projectors

17

No. of smart board

01

Power backup of the computers and other device(UPS)

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14365832

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, Institute has established system procedures for maintaining and utilizing physical, academic and support facilities which are as follows -

ICT Lab: The computers and other devices in the lab are maintained and updated by the Lab In - Charge. The authorities provide the integrated IT services like smooth running of automation, up-gradation and maintenance of automation package, College Website, Biometric services, troubleshooting of Hardware, Networking equipments including Internet connectivity, procurement of Hardware, & Software. The College has adequate number of the computers with Internet connections and the Utility Softwares distributed in different locales like offices, libraries, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the Institution. The Computer Laboratory is connected with LAN is open for the students as & when time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed Office Staff. The departments and the Faculty Members can make use of the computer systems with Internet at their seating places in addition that majority of the staff has their own laptops provided by the college along with the Internet facility.

Electrical Maintenance: The electrical maintenance section is headed by the administration staff. It is supported by a Supervisor and Electricians.

Class room: The classrooms boards and furniture facilities are utilized regularly by the students but sometimes it is also made available for the other governmental and the non-governmental organizations for conducting the exams like CET, ICAI, AIBE etc.,

if not in use for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the housekeeping staff.

Library: The library is headed by librarian for both management and Law library. He is supported by the supporting staff for Journal and Reference sections. In addition to the above staff, a junior assistant helps the students for searching and lending of the books in the library. The library is also provided with LAN facility for the computers and they are loaded with the library software. Since due to pandemic the average foot fall of students in the library was very less as most of the time students were in online mode. As and when required (when the COVID - 19 situation was under control), students were provided books from their respective book banks.

Sports: The sports department is facilitated by the Sports In - Charge to educate the students. The marker of the department makes the play field ready for the students, by marking the ground and providing the play kits. The sport department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of this department consisting of the indoor and outdoor area or activities.

The college garden is maintained by the gardener appointed by the Institute.

Security: The Security of the college is headed by the senior Teaching staff. He is supported by the Security officer. Security officer assigns the duty to the security guards to control and monitor the college premises. The security guard takes care of the cleanliness inside the college with the support of housekeepers and sanitary workers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

44

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.ideal institute.edu.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**04**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The name of the Council is Ideal Student Council

The vision is to enhance the advancement of student life, quality education and student participation. The mission of ISC is to achieve, through continuous transformation, appropriate access to higher education by empowering the previously marginalized communities on our Campus, to contribute to maintaining and enhancing student life in all the relevant aspects such as academic and social areas, to mediate the gap between the students and management, to improve transparency through consistent

communication with the students and to encourage and support active participation of all students in community engagement projects.

ISC is a representative structure for students, through which they can become involved in the events of the institution, maintaining discipline & proper smoothening of events time to time.

Formation

- HEAD COORDINATOR (1 FROM EACH PROGRAMME)
- EVENT COORDINATOR (1 FROM EACH PROGRAMME)
- COORDINATOR (1 FROM EACH PROGRAMME)
- MARSHALLS (6 FROM BBA I SHIFT, 6 FROM BBA II SHIFT & 9 FROM BA.LLB. DEPARTMENT)

The students of Ideal Student Council are also involved in the Internal Quality and Assurance Cell and Internal Complaints Committee, and also performing their best of duties in organizing the curricular and extra-curricular activities of the Institute online as well as offline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes. The name of the Alumni Association of the institute: Ideal Institute of Management and Technology Alumni Association.

A graduated class affiliation is a relationship of graduates, extensively, of previous understudies (graduated class). A foundation that encourages a feeling of local area while ingraining in its understudies a long lasting obligation to our institute of matriculation.

To create and reinforce ties between our Alumni and the IIMT by giving assorted unmistakable advantages including vocation administrations, organizing amazing open doors, unique occasions and addresses, and the chance to associate with and rouse understudies and graduates.

The Alumni Association use the assets, abilities, and drives of graduated class and companions to counsel, guide, advocate for and support the Association and the college in accomplishing their separate missions and objectives. The Alumni Association gives a graduated class organization and energizes graduated class commitment in the existence of the foundation.

The Alumni Association coordinates activities for advancing the university's academic, administrative, athletic, research and outreach programs. The Alumni Association encourages alumni to stay connected and serve as advocates for the Institution. The Student-Alumni Association online meeting held on 27th September, 2020 where 138 students gathered under a unifying focus "to better

The Ideal Institute of Management and Technology and School of Law through student-alumni involvement."

The Student-Alumni Association creates and upholds a variety of drives for the two understudies and graduated class. These projects are intended to reinforce both understudy to-understudy and understudy to-graduated class connections. The Student-Alumni Association individuals likewise fill in as committed volunteers for grounds occasions supported by different associations and the Institution Alumni Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION - The vision of Institute is to develop In to a center of Excellence for Technical, professional and Management Education at the Graduate. The institute would strive for and ensure the best of ambience, culture, character and standards of an Education Institutions.

MISSION - The mission of the Institute is to so shape the Institute as it acquires the status of acclaimed center of learning-an abode of excellence in Technical, Management and Professional Education.

QUALITY POLICY- Ideal Institute Of Management and technology & school of law is committed to be an Academic Institution with Relevant , Accurate, Timely , Punctual, Approachable and Distinct Qualities in students and teachers for Excellence in Perception &

Personality, Excellence in Environment & Education, Excellence in Legal Management & Leadership Qualities

&

To Pursue global standards of Professional Education, Creativity , Innovation, Accountability, Critical Self Evaluation, Methodical Collection of Information and Continuous Improvement in the Self & Academic Standards through Effective Quality Management System of Knowledge Creation and Dissemination

NATURE OF GOVERNANCE

Ideal Institute of Management and Technology & School of Law is committed to be an Academic Institution with Relevant, Accurate, timely, Punctual, Approachable and Distinct Qualities in students and teacher for Excellence in Legal Management & Leadership Qualities. To pursue global standards of professional Education, Creativity, Innovation, Accountability, Critical Self Evaluation, Methodical Collection of information and continuous improvement in the self & Academic Standards through Effective Quality Management System of Knowledge Creation and Dissemination.

PARTICIPATION OF TEACHERS IN DECISION MAKING PROCESS -

Teachers are included as members in Decision making bodies through various committees. This Process not only makes decentralization and makes teachers responsible and accountable to deliver the quality. Institution has its concern to involve students in some of the committees where teachers act as their mentor.

PERSPECTIVE PLANS OF THE INSTITUTION

The Institute is committed to serve as per the objectives of the university which is in tune with the vision and mission of the Institute

- To Innovate Classroom and teaching with latest smart technologies as well as to expose students to new ideas, fresh vision, pragmatic ambition and enhance their competency in the ever-changing environment and also to support them in best way possible in the times of ONLINE TEACHING.
- Encourage Flexibility in Teaching Learning Process through use of ICT TOOLS.
- Strengthen academic environment with more focus on

Professional Ethics while giving them a conducive environment for pursuing research

- Augmentation of infrastructure-adding one more floor equipped with all kind of technologies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The process through which an organization's functions, particularly those related to planning and decision-making, are disseminated or delegated away from a central, authoritative place or group is referred to as decentralization. In private firms and organizations, decentralization concepts have been applied to group dynamics and management science. Institution practices decentralization for all its five courses namely; BBA, BBA (CAM), BBA II Shift, BBA(CAM) II Shift and BALLB. They are autonomous in working. The Institution follows the following chain of command at all times:

Chairperson --> Member Secretary --> Staff Representative of various Departments --> Class Teachers --> Class Representative

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

STRATEGIC PLAN :

In the academic year of 20-21 institution has made more and more classrooms well equipped for the hybrid teaching by deploying latest ICT tools in most of the classrooms so as to support the ONLINE teaching in the best way possible, as because of the pandemic many students preferred to attend online rather than

coming to offline campus.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

S.N.O

NAME OF THE PERSON

DESIGNATION

1

Smt Sudha Aggarwal

Chairperson

2

Sh Manish Kumar Garg

Member

3

Sh Puneet Aggarwal

Member

4

Shri Vineet Aggarwal

Member

5

Shri Manoj Gupta

Member

6

Shri Mahendra Aggarwal

Member

7

Prof. (Dr.) Anil Parkash Sharma

Member Secretary

8

Prof. (Dr.) T.P.S. Rathore

Staff Representative(Law Department)

9

Dr. Seema Nath Jain

Staff Representative(Management & IT Department

10

Sh Abhishek Gupta

Industry Representative

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.ideal institute.edu.in/governin-g-body.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in A. All of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TEACHING AND NON TEACHING STAFF

The Institution is keen towards the overall development of its teaching and non teaching staff and for the same following are the activities mentioned which were organized in the academic year 20-21 for their development.

(A) Academic and Overall Empowerment-

To upgrade teaching learning skills of its faculty IIMT organized :-

1. FDP in the month of July 2021(12th July- 18th July 2021)
2. International Conference in August 2020
3. Awareness Programme on Ozone Depletion on 16th Sep 2020
4. Webinar series 2.0 (7th May-15th May 2021)
5. Yoga day on 21 June 2021
6. Webinar on world Environment day on the topic "Conservation of Ecosystem: Re-imagine, Recreate, restore"

2) As a Capacity Building Initiative Institute provide:

- o Academic Leaves
- o Study Leave For Pursuing Higher DEGREE like-Ph.D
- o Research Colloquium
- o Peer Mentoring (FACULTY)

B) Faculty Welfare Initiatives-

1) Insurance Policy/Mediclaim-IIMT has its policy to empower the faculty both Academically as well as Welfare Schemes Such as 100% faculty working in the institute is covered under the insurance policy of providing family mediclaim which covers of Rs 5 Lakh/- including spouse and children.

2) Medical Facility-Apart from that Institute has a membership to ESIC, Employees' State Insurance Corporation(abbreviated as ESIC) which is a self-financing social security and health insurancescheme for Indian workers. This fund is managed by the Employees' State Insurance Corporation (ESIC) according to rules and regulations stipulated there in the ESI Act 1948. ESIC is an autonomous corporation by a statutory creation under Ministry of labour and employment , Government of India.

Benefit - Policy covers all the major health related problems after two years of taking it

Also institute provide Maternity Leave to its female faculties

3 Faculty members donated Blood during their visit to "Mera gaon mera desh"

4 To have a sustainable environment the institution does tree plantation every year

5 Last but not the least the Institute celebrates all the Major festivals to create the feeling of oneness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

404

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IIMT and the School of Law use appraisal as a continual process to maintain high standards in the teaching-learning process, with individual faculty and non-teaching staff completing self-appraisals and submitting them to their respective heads for feedback. Individual faculties'

information/achievements/contributions to an effective Teaching Learning Process, as well as their personal assessment of performance during the performance assessment period, are contained in the self appraisal form. After each academic session, this form is submitted to the management. The College conducts an Academic Audit of each instructor; for this purpose, the accompanying Performa is distributed to the teachers by the respective Principals of each shift, and the filled Performance Appraisal form is then reviewed and assessed by Management. The accomplishments of faculties are recognized and rewarded by the college management during Annual day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts only internal audit which is as follows:

The Audit objections raised by the auditor while performing the audit are dealt with, in the following manner :-

1. On receiving the audit objections report from the auditor, the concerned accounts and administrative staff, gives this report a top priority and prepare the documents/reply to settle the objections (if possible) before it goes up to the level of top management.

2. To resolve the backlog of audit objections, and for speedy resolution of audit objections, initiatives are taken to convene bipartite/tripartite meetings where possible.

3. The decision of these meetings are complied with immediately and necessary rectifications are done to resolve the audit objections.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major resource of fund is Student Tuition Fee for the college. Being a self -financing Institute, all infrastructure facility is created by the Institute only. Institute authority arranges all funds for capital expenditure like Building and purchase of Equipment's etc. Administrative department maintains and consolidates the Budget and forwards it to the Members of Board of Management after having discussion with them, the Budget is approved. Account officer handles all accounts and documentations related to students. There is book review committee which reviews the reviews the content in the books, also the book purchase committee of the institute comprising of various members monitors the purchase of various books required for Students which includes both Indian and Foreign authors books and after verifying the requirement the same is forwarded to the Director and then To the Secretary of the institute. Financial Audit is conducted by a chartered accountant every financial year to compliance with established process. College closely monitors the expenditure so that the excess cash other than cash for urgent requirement will be kept as short term deposits to increase the fund flow.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution is keen towards the overall development of its teaching and non teaching staff and for the same following are the

activities mentioned which were organized in the academic year 20-21 as an initiatives of IQAC.

IQAC INITIATIVES

ACADEMIC SESSION 2020-21

S.No.

Event

Date

1

INTERNATIONAL CONFERENCE 2020 (ONLINE) ON "EMERGING ISSUES AND INNOVATIVE BUSINESS PRACTICES FOR SUSTAINABLE DEVELOPMENT AND GLOBAL COMPETENCIES IN MANAGEMENT AND INFORMATION TECHNOLOGY" CONDUCTED BY IIMT

26 TH& 27THAUGUST, 2020

2

Awareness Programme on Ozone Depletion

16th Sep 2020

3

WEBINAR series2.0

7th May-15th May 2021

4

"INTERPERSONAL SKILLS FOR TEACHERS"WEBINAR

7th MAY 2021

5

"PAIN CAN BE A WONDERFUL TEACHER"

8TH, MAY 2021

6

"FORMS & DIMENSIONS OF FINANCIAL CRIMES IN DIGITAL ERA"

10TH, MAY 2021

7

SELF REALISATION & STRESS BUSTING DURING PANDEMIC ERA"

11TH, MAY 2021

8

"FOUR QUADRANTS FOR NEW BUSINESSES"

12TH, MAY 2021

9

"SETTING UP NEW NORMAL IN ACADEMIA - THE DIGITAL WAY"

13TH, MAY 2021

10

"LIFESTYLE MANAGEMENT"

14TH, MAY 2021

11

"CHANGING TRENDS IN MANAGEMENT"

15TH, MAY 2021

12

Webinar on world Environment day on the topic "Conservation of Ecosystem: Re-imagine, Recreate, restore"

5th June 2021

13

ONE WEEK ONLINE FACULTY DEVELOPMENT PROGRAMME ON THE THEME OF

"GLOBAL EDUCATIONAL AND ECONOMIC ORDER IN THE POST-COVID-19 ERA:
CHALLENGES, OPPORTUNITIES, STRATEGIES AND INNOVATIONS"

12th July- 18th July 2021

OTHER IQAC INITIATIVES

ACADEMIC SESSION 2020-21

1

JANAMASTHMI

12TH AUG 2020

2

Independance Day

15TH AUG 2020

3

TEACHERS DAY

5TH SEP 2020

4

ECO CLUB ACTIVITY-ONLINEWORLD OZONE DAY - AWARENESS PROGRAMME ON
OZONE DEPLETION

16TH SEP 2020

5

ONLINE NATIONAL DEBATE COMPETITION

22 SEPT, 2020

6

DUSSEHRA-A FESTIVAL WHICH SIGNIFIES THE TRIUMPH OF GOOD OVER EVIL

27TH OCTOBER 2020

7

KARVA CHAETH CELEBRATIONS

4TH NOV 2020

8

DIWALI CELEBRATIONS

12-Nov-20

9

ORIENTATION DAY 2020 - MORNING AND EVENING

29-Dec-20

10

IIMT ECO CLUB ORGANISED "CONVERSATION OF ECOSYSYEM:REIMAGINE,RECREATE, RESTORE

5TH JAN21

11

LOHRI CELEBRATION

13-Jan-21

12

IIMT ECO CLUB ORGANISED ONLINE AWARENESS PROG REGARDING BAN ON SHARP MANJA

27-Jan-21

13

SESSION ON MANAGING STRESS

30-01-2021

17

IDEAL LAW SOCIETY ORGANISED ONLINE WORKSHOP ON "UNDERSTANDING
COURT CRAFT AND RESEARCH METHODOLOGY

3rd MAR 2021

18

WORLD WATER DAY AND MARTYR'S DAY

24-Mar-21

14

SHORT TRIP TO MERA GAON MERA DESH ,NEAR MURTHAL ,SONEPAT

24TH MARCH 2021

15

CAPSULE COURSE FOR COMPETITIVE EXAMS

Jun-21

16

IIPC ORGANISED ONLINE CAREER COUNSELLING SESSION

9TH JUNE21

19

EFFECTIVE COMMUNICATION: AN INDICATOR OF A SUCCESSFUL PERSONALITY
BY THE PERSONALITY DEVELOPMENT CELL

11TH JUNE, 2021

20

WEBINAR by ENTREPRENEURSHIP DEVELOPMENT CELLOF IIMT

28TH JUNE, 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality Initiatives

The academic activities run smoothly because of the support by various operational structures, which can be in the form of various committees / clubs/ societies. Review of the various In-charge ships is a regular feature at IIMT.

- **Inchargeship Analysis:**

This year a special session stretched over a period of 3 days, was organized in the month of May to review the Inchargeships of various faculty members. The respective faculty members presented their various inchargeships through PPT, alongwith new inputs introduced by them alongwith problems faced in execution of various plans, if any.

- **Result Analysis:**

The faculty members presented the end -term exam results of the subjects taught by them in the last two semesters. This analysis helps in finding out the reasons fora poor result in certain subjects. This in turn helps in finding out more innovative ways of delivering the course content to improve the results of the students.

- **Pyramid Analysis:**

This is another way of analyzing the contribution of the faculty members in enhancing the quality of work in the institute ,both in the field of academics and the extra-curricular activities. This analysis is done by the respective departmental heads,i.e., the Principals , taking into account the performance of the faculty members during the last one year. It is a good way of applauding the efforts of the faculty members and to encourage and motivate them to perform better.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute's Chairperson and Principals of BBA (1st and 2nd Shift) are females. We appreciate their hard work and consider them to be an asset. We understand the significance of imparting education keeping social issues paramount and thereby conduct various programmes to create awareness amongst the students regarding Gender Equality and Sensitization, Human Rights, Legal Rights of Women, etc. With a vision to earnestly pursue the resolve of the Central Government and the University Grants Commission in prohibiting and preventing ragging and addressing grievances we have constituted the Anti-Ragging, Internal Complaints and Grievance Redressal Committees, and a Women

Development Cell. The list of the names of the members along with their contact numbers are displayed on the website who meet periodically and as and when needed to discuss and implement the Directives. The committees are pre-emptive in their work and conduct proper counseling sessions for helping the students in achieving academic, personal and psychological development.

For ensuring the safety and security, surveillance is guarded and currently High-Definition Internet Protocol and Digital Cameras are duly activated. Common Rooms have been allotted separately for boys and girls with a vision of providing healthy and comfortable environment.

File Description	Documents
Annual gender sensitization action plan	https://www.ideal institute.edu.in/uploads/pdf/aqar/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has taken up various initiatives to maintain an environment friendly campus. The campus is full of greenery and is kept clean and tidy. The gardens, lawns and plantations inside the campus is maintained by a dedicated group of caretakers, sweepers

and housekeeping staff.

Solid waste management

Dustbins are placed in every classroom, laboratory, administrative offices, rest room, canteen and at different locations in the campus. Sweepers are allotted to each floor who manages all the waste generated in the campus. All waste from the Institute are disposed off in a proper manner.

Liquid Waste Management

The Institute ensures that the water wastage is minimized at an optimal level and the leaky taps and pipes are under regular check and hence no loss of water is observed, neither by any leakages nor by overflow from overhead tanks.

Rain Water Harvesting System

For Water Conservation in the campus and to recharge the ground water level the Institute is having its own Rain Water Harvesting System in its premises which has passed the adequacy and functionality test by the NGT/DJB inspection team on 08/02/2021 and has been awarded with an RWH Adequacy Certificate dated 10/02/2021.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. With great fervour the national festivals are celebrated to reinforce its inclusive culture amongst its students and teachers.

The institutes legal aid clinic also actively works towards ensuring an inclusive atmosphere in the institute by organizing regular community outreach programs/lectures/webinars/workshops/awareness campaigns regarding the rights of the senior citizens, women, underprivileged, needy and backward classes. The institute not only work towards an inclusive atmosphere inside the campus but also been able to transpose its ethos to its community by various awareness campaigns and community outreach programs in association with DLSA.

The long association with the DLSA has also resultant in producing

various para legal volunteers(PLVs) who have acquired training from the institute and DLSA and utilised this training to serve the community.

The institute is well connected by metro and public transportation, various private and public institutes like PSUs, industries, courts, legal aid service authorities and jails are within 5km radius.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education has been placed as the fundamental right of every citizen of the nation. Higher education plays a vital role in the social and economic development. A great responsibility is entrusted to the Higher Education Institutions in building strong leadership and well-knit society through excellence in academics, ethical curricula and community engagement. The purpose of education in general and higher education in particular is to facilitate actualization of human potential by making its stakeholders, educational administrators, teachers, and learners, conscious of human values and professional ethics. Values convey personal conviction, whereas ethics describe the accepted standards of conduct regarding moral virtues as applied to an organization.

The Institute is committed to impart value based, quality education coupled with holistic development. The Legal Aid Cell constituted under the School of Law understands the relevance of educating the youth about the intrinsic problems faced by various sectors of the society. In pursuance of the above-stated, we have been working individually as well as in association with NGO- Anugraha and District Legal Services Authority for conducting/organizing sensitization programmes. The events organized aided in achieving the objective and the same is depicted by the rate of participation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Ideal Institute of Management and Technology under the aegis of Internal Quality Assurance Cell (IQAC) virtually celebrated and organized National and International Days, Events and Festivals during unprecedented times with an advent to keep the Institution balanced.

The occasions/ events were graced by the Chairperson Smt. Sudha Aggarwal, Secretary General Sh. Vineet Aggarwal, Prof. (Dr.) Anil Parkash Sharma, Director; Principals of all the departments - Dr. Vineeta Sharma, BBA (1st Shift); Ms. Seema Nath Jain (BBA 2nd

Shift) and Prof. (Dr.) T.P.S. Rathore (School of Law) along with Dr. Arun Gupta, Vice-Principal of School of Law.

The festivals and occasions were celebrated virtually. The Class In-Charges coordinated with and prepared the students for different events and the same were displayed live as well as in form of video and audio recordings. The events organized comprised of poems, songs and speeches.

The events/ programmes were concluded with a patriotic song along with a ceremonial salute by Prof. (Dr.) Anil Parkash Sharma, Director and virtual flag hoisting leaving all the attendees with a sense of patriotism and enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Recognizing its privileged position as a premier institution for higher education, the Institute makes consistent and continuous efforts in fulfilling social responsibility towards the downtrodden sectors of society. The authorities firmly believe that the real spirit of empowerment lies in creating sustained forms of liberation by generating lasting opportunities.

PARA LEGAL VOLUNTEERS/ FIELD INTERACTIONS/ ONLINE COURSES

Objectives of the Practice:

The Institute has an understanding that theoretical knowledge is not sufficient for a successful professional career and therefore

organizes field interaction/ industrial visits to provide an insight to the students regarding the internal working of the companies with an aim to move beyond academics and expose them to a practical perspective/ approach. The post for Para Legal Volunteers has been carved out by the National Legal Services Authorities with the objective of providing legal aid and imparting legal awareness amongst the citizens.

The Institute understood instantly the restraints the unprecedented time might cause, and therefore, immediately took necessary actions and organized virtual events for the consistent development and welfare.

The Context:

The visits, courses and events provide an excellent platform for interaction with the industries which gives them a space to explore industrial and academic environment of different sectors like Information Technology, Manufacturing, Services, Finance and Marketing. It aids to the theoretical knowledge by adding practical aspect.

The concept of having such volunteers has arisen because of an indispensable need to educate the society, especially those who are yet not aware about their respective fundamental and legal rights that they can avail. In order to further the initiative of Delhi Legal Services Authority (DLSA) the Legal Aid Clinic has been set up by the Institute. The volunteers are given the task of educating and encouraging the people to exercise their legal rights. They are also entrusted to spawn awareness regarding the benefits of solving disputes and grievances at Pre-Litigation Stage via Lok Adalats, Conciliation, Mediation and Arbitration.

The Practice:

It enables the students to integrate rapidly and productively into the work process by learning the basic functions and organization thereby enhancing theoretical as well as practical knowledge. It is to adapt the student's knowledge to the requirements of the commercial and public sectors and to augment their capabilities of productive integration.

The volunteers from the Institute work as intermediaries and put into order their continuous efforts with an objective to enhance

legal literacy amongst the poor and down-trodden. The initial step taken by the volunteers is to overcome the dispute and then eventually move towards cultivating good relations between the parties. While dealing with the dispute, the volunteers are expected to patiently work with dedication and sincerity and without any kind of biasness and partiality.

For better governance and functioning of the system the volunteers from the Institute also involve and engage people from local communities.

Evidences of the Success:

The Institute has regularly and successfully organized Field Interaction/ Industrial Visits and Online Courses throughout the academic session. The pandemic could not put a halt to the events and interactions as the same were organized through the virtual platform.

The volunteers are continuously working in association with National as well as District Legal Services Authority and have been successful in organizing campaigns and outreach programmes despite the time of distress.

Problems Encountered and Resources Required:

The unprecedented challenge put forth by the pandemic caused slight amendments in the plan of action but the same was met through online medium.

IIMT ECO CLUB

Objectives of the Practice:

1. To Protect and preserve the flora, fauna and natural resources
2. Educating and Spreading awareness regarding the importance of our environment and its protection
3. Discourage the use of plastics and encourage the use of Eco friendly alternatives
4. Support & Promote "Swachh Bharat Abhiyan", and
5. To generate environmental sensitivity amongst the

youngsters.

The Context:

The Institute strongly believes that the as an Higher Education Institute it plays a vital role in creating environmental awareness amongst the future generation. It actively engages its students as well as the faculties in overall environmental education by adopting various environment friendly approaches for conservation and preservation of environment. It helps to understand the need to generate responsiveness among the students. It facilitates in sensitizing and broadens awareness concerning the plantation, use of natural resources, protect and preserve the wildlife, discourage to use of plastic bags, support and promote Swatch Bharat Abhiyan and encourage to save water, save electricity and promote solar energy.

The Practice:

This best practice is the way of making a significant impact upon the globe by involving the young minds to contribute towards a better, green and clean tomorrow. The club aims to attain its ultimate goal by generating awareness amongst its students which shall in turn generate environmental conscious, sensitive and responsible citizens. Common practices include the sapling plantation, awareness rallies, campaign and lectures. These activities are largely carried out by volunteers under the guidance of the members of the club and faculties.

Evidences of the Success:

- Regular cleanliness and tree plantation drives were conducted by the students under the supervision of the faculty.
- The members of IIMT ECO CLUB and Ideal Students Council observed the campus regularly and collected information about various areas in the campus which can be further improvised in an eco-friendly manner.
- IIMT Eco Club organized "Online Celebration of the World Ozone Day- "Awareness Programme on Ozone Layer Depletion" on 16th Sept, 2020 (Tuesday)
- IIMT Eco Club, IIMT organized "Online Awareness Programme Regarding Ban on Sharp Manja" on 27th January 2021

(Wednesday)

- IIMT Eco Club, IIMT in association with Rootskills organized "Celebration on the World Water Day- Jalanjali and Poster Competition" on 22nd March, 2021
- IIMT Eco Club organized a webinar on the occasion of World Environment Day on the theme "Conservation of Ecosystem: Re-Imagine, Recreate, Restore" on 5th June 2021
- Showed Movies related to Nature and Environment for the IIMT students as well as faculty members at a regular interval.
- Notices and Quotes based on "Swachh Bharat Abhiyan", Save Nature, Save Water, Save Electricity were pasted.

The club believes that the initiatives and activities carried forward amidst the restrictions were able to achieve to a certain extent an impact upon both the environment and the young minds which in turn will result in meeting its objectives.

Problems Encountered and Resources Required: The restrictions due to the pandemic was definitely a challenge as the virtual mode brings forth its own limitations and restrictions, though the club had carried forth with various activities such as virtual tree plantations, relevant seminars and lectures to generate and spread awareness still it believes the impact it could have created in a traditional setting would have created a much more deeper impact upon the environment as well as its students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute was established in the year 1999 under the auspices of New Millennium Education Society and holds affiliation to Guru Gobind Singh Indraprastha University, Delhi. Being NAAC accredited and awarded with 'A' grade by the University, Government of National Capital Territory and State Free Regulatory Committee, it melds state of the art infrastructure with quality in education as its paramount principle. Activities held are a reflection of the resolve towards perfection instilled by the founding father whose vision was to develop a centre for excellence in professional education. In pursuit of its mission to grow as an abode of all

round excellence, it disseminates varied array of publications ranging from journals to newsletters and magazines of repute.

From its advent, it has acquired a credible position. The students deliver best results as they consistently top the university examinations. It has been nurturing pioneers and forerunners in who have continually attained highly reputable careers as judicial officers, civil servants, advocates, academicians, and professionals in the industry.

It annually recognizes and awards the students who exhibit exemplary leadership on and off the field, combining athletic and humanitarian achievements. In addition to the awards, various Central as well as Delhi Government, and Guru Gobind Singh Indraprastha University Scholarship Schemes are also made available for the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institute has a regular practice to develop Monthly Planner for each department which defines curricular coverage transaction strategies and learning outcomes.

Curricular Delivery mechanism:

1.Phase I - Unit Based Blue Print of the Curriculum

2.Phase II- In House Discussion to arrive to logical conclusions for transactions.

3.Phase III- Devise transactional Strategies and Learning Outcomes.

4.Phase IV - Assessment of Learning Outcome through written or Verbal.

5.Phase V- Reinforcement of Learning Gaps through Tutorials.

Institute maintains cumulative record of performance of every learner and share it with them. Focus is to upgrade learning graph of students.

All the programmes taught in the college are affiliated to GGSIP University and hence, all departments are required to implement the syllabus prescribed by the GGSIP University. While revision and upgradation of the syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also

preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. In some departments, bridge courses or supplementary courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged.

Curriculum Implementation:

The planned curriculum is deployed to the students through the following strategies

- Chalk and talk.

Power point presentations

- Illustrative models
 - ICT tools like NPTEL Videos
 - Case studies
 - Role plays
 - Conducting guest lectures, invited talks and workshops
 - Industrial visits
 - Project work
 - Internships
 - Peer Teaching and Peer Learning
- Curriculum delivery also happens through various activities outside the four walls of the classroom through Cells and Club.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at

the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website, displayed on notice boards and is communicated to students through emails. It is updated and revised with respect to any changes suggested by the university. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.ideal institute.edu.in/academic-calender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ideal Eco club, under the aegis of IQAC organized webinar on

the occasion of World Environment Day on the topic "Conservation of Ecosystem: Re-Imaging, Recreation, Restore", 2021, on 5th June 2021 (Saturday) at 3:00 PM online on Cisco Webex platform. Total 71 students from BALLB, BBA and BBA (CAM) department attended the webinar including all the faculty members of IIMT. The session was conducted by the guest speaker Dr. Avdesh Pratap (Water Law Expert, Ministry of Jal Shakti, Govt. of India).

The programme was very informative and thought-provoking for everyone. The whole event was organized very well and the insightful information was shared by the guest speaker Dr. Avdesh Pratap.

The organizing committee of IIMT Eco club as Dr. Hemlata Sharma (President), Mr. Jasdeep Singh (Vice-President), Mr. Sumit Kumar Debnath (Secretary -2nd Shift), Ms. Harsh Kalra (Joint-Secretary -1st shift), Mr. Jitender Yadav (Coordinator), Mr. Satpal Arora (Tree Graphics Designer/ Treasurer) organized this event very successfully and with enthusiastic zeal.

2. "Celebration on the World Water Day - JALANJALI and Poster Competition"

IIMT Eco Club in association with Rootskills under the aegis of IQAC, IIMT organized "Celebration on the World Water Day- Jalanjali and Poster Competition" on 22nd March, 2021 at 11:00 AM onwards in Main Auditorium of IIMT.

In order to create awareness amongst the students, IIMT Eco Club observed this day with full zeal and enthusiasm to sensitize and spread the awareness for save water and for the sustainable management of freshwater resources.

The programme started with Tree Plantation and encouraged and motivated the students about tree plantation. All the respected Chief Guests along with the respected Prof. (Dr.) Anil Parkash Sharma, Director of the Institute, Principals and Vice-Principals of all the departments and more than 67 students offline and 300 Students online along with all the faculty members actively participated in the event. It was the first

offline event that was held after the pandemic.

The programme begins with the documentary presented by Members of IIMT Eco Club on World Water Day- JALANJALI, which helped the students to appreciate the importance of water on earth.

The college was delighted to have Advocate Alka Dalal (Social Activist), Ms. Bhavisha Buddhadeo (Founder of Rootskills), and Sh. Rohtas Chaudhary (Guinness World Record Holder). Advocate Alka Dalal gave a very motivational speech with a lot of information on the position of martyrs and concluded with a beautiful song. Ms Bhavisha Buddhadeo inspired a lot and provided eco friendly pencils and post cards.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

531

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.ideal institute.edu.in/uploads/pdf/aqar/FEEDBACK%20ACTION%20TAKEN%20REPORT%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

17

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The respective subject in-charges assess the academic performance of the students on the basis Unit Exams, Class interactions and responsiveness of the students. This helps in identifying the learning / grasping capabilities of the students.

The slow learners so identified are helped through reinforcement techniques like

- Special classes
- Tutorials for clearing doubts,
- Counseling sessions,
- Lectures by experts
- Mentorship: Two-Three slow learners are adopted by the mentor who extends academic support to the students. Institute has maintained a provision for interaction between the mentor and mentees beyond the time-table.

The Advance learners are supported with

- Constant encouragement to sustain performance
- Acting as a peer teacher and helping other students
- Assigning investigating projects/ advance assignments
- Encouragement to write research papers under the guidance of teachers
- Assignment of various responsibilities in college level committees
- Personal attention by the subject teachers
- Ample opportunities to participate in conferences/ seminars and quizzes in the college and even outside the college

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1038	50

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Apart from conventional methods like Lecture method, Interactive method, experiential teaching, the teachers use:

Case Study Analysis and Discussion: The case method is a participatory, discussion based way of learning where students gain skills in critical thinking, communication, and group dynamics. .

Group Learning Method: Under group learning, heterogeneous group of students comprising Fast, Average and Slow learners are divided into groups of 5 to 10 members. Group Discussion, Management Games, Group Projects or Assignments are conducted by the subject teachers under group learning method.

Participation in seminars-The students are also encouraged to write & present papers or research based posters on contemporary topics in the annual seminar/ conference organized in the institute, to enrich their learning experience.

Internship Projects:Ø . Summer internships teach valuable on-the-job skills and provide excellent networking opportunities to the students.

ICT Enabled Teaching:Ø ICT enabled teaching includes Wi-Fi enabled class rooms with OHPs, Smart Class rooms, E-learning resources. Power point presentations and relevant subject related videos are frequently used by subject teachers to make the concepts more understandable for the students. Since March 2020, after the lock down, online teaching has made students well versed with Google quizzes, Google Classrooms, Google Meet, CISCO etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled teaching includes Wi-Fi enabled class rooms with OHPs, Smart Class rooms, E-learning resources. The faculty extensively makes use of latest information to make the concepts more interesting and practically relevant for the students. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process.

The respective faculty members make use of Overhead projectors for seminars and workshops and also engage the students' interest through productive use of educational videos. Power point presentations are frequently used by subject teachers to make the concepts more understandable for the students.

The institute has provided personal laptops to all the faculty members. When the lockdown was announced in March, 2020, the teachers stood up to the challenge and learnt themselves how to conduct online classes and then started the process of teaching online from 2nd April, 2020. The students were made aware of use of various online platforms like Google meet, Zoom and Cisco Webex.

We resumed normal work in the online mode and not just conducted classes online but organised One week Faculty Development Programme, International Conference, Seminar and 2

week refresher programme using the CISCO Webex.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.ideal institute.edu.in/infrast ructure.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

441

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the university guidelines, 25 marks of internal assessment are based on internal exam, presentations, Viva voce, class participation etc. The marks in the Internal exam form the major component of these marks, to have a more subjective assessment of performance of the students. The students are made aware of the scheme of distribution of marks at the time of orientation and again in the class room by respective teachers.

After the internal examinations, students are shown their evaluated answer scripts. Students are permitted to assess their own performance and seek any clarifications to the respective subject teacher.

The marks secured by the students for Internal Assessment are also displayed by the University through its website well

before the declaration of final results. Any discrepancy in marks can be addressed at this stage too.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the internal examinations, students are shown their evaluated answer scripts. Students are permitted to assess their own performance and seek any clarifications to the respective subject teacher.

At the college level all exam related queries are forwarded to the Head of the Department. If the student is still not satisfied with the solution it is forwarded to Director of the institute.

All exam related grievances at College level are solved within two-three days with utmost care to student sensitivity. Grievance Redressal Cell has been set up for listening to and execution of complaints of students.

The college is dedicated to provide students with time-bound, transparent and efficient solutions for their examination related grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The focus of the institute is on providing outcome based learning, the students are made of the Programme Outcomes, Programme Specific Outcomes at the time of Orientation Programme, usually scheduled in the beginning of first

semester, when they join the Institute to pursue the programme of their choice. It gives them a better understanding about what to expect from their 3 / 5 yrs of study while pursuing the course (namely, BBA/ BBA (CAM) or BALLB).

The Course Outcomes of the respective courses are shared by respective subject In-charges while giving the students an overview of the subject. The University also helps by writing down the course outcomes of each subject along with the syllabus of the respective programmes.

The institute also takes care to display the POs, PSOs and COs on the institute website for the easy reference by the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ideal institute.edu.in/course-outcomes.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes is measured by the result of the students at the end of the course. A high pass percentage of students in all the three programmes clearly indicates that the students have been able to reach the desired Outcome. Another way to assess the attainment of the POs is the high percentage of students either opting for Higher education or being recruited by reputed organisations after graduation itself. The major aim we follow is to enhance the employability skills of our students.

Special effort is made in computing the percentage of students securing distinction/ first division etc. to mark the improvement in the attainment level of the students. Our students have always secured many first positions in different subjects at university level.

The attainment of Course Outcomes is done by evaluating the performance of the students in the end semester exams. Our students have always secured many first positions in different subjects at university level. The institute has so far bagged 6 gold medals for toppers in various programmes. (namely, in B.Ed, BALLB, and BBA(CAM)). ONE GOLD MEDAL RECEIVED THIS YEAR BY ABHISHEK JAIN OF BBA (CAM)-2ND SHIFT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

280

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ideal institute.edu.in/uploads/pdf/aqar/Director's%20Annual%20Report%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ideal institute.edu.in/uploads/pdf/RESULT-OF-STUDENT-SATISFACTORY-SURVEY.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

7

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

IIMT organizes and participates in various extension activities with a dual objective of not only sensitizing students about

various social issues but also contribute to community and strengthen community participation.

Spread awareness. Collaboration of DLSA is with IIMT which works on legal awareness.

Yoga Club India is the birth place of Yoga and by participating in International. Yoga day students become global stakeholders in ensuring healthy body and mind. International Yoga day is celebrated by IIMT on 21st June, 2021 through Cisco WebEx platform.

Eco Club: Webinar on the occasion of World Environment Day, 2021 on the topic "Conservation of Ecosystem: Re-Imagine, Recreate, Restore" organized by IIMT Eco Club, on 5th June on Cisco WebEx Platform.

Blood donation camps in the College area regular feature whereby students and staff donate blood for the cause.

The college has various clubs and societies to see participation of the students who take up activities in collaboration with other agencies/NGOs. But due to Covid pandemic some of the activities were not performed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute is housed in a campus situated in a conveniently approachable area of East Delhi and metro rail connectivity. The spacious well designed building exhibits contemporary architectural feature and makes it thoroughly adequate place for students.

1. University norms related to infrastructure are duly fulfilled.
2. Infrastructural norms laid down by the Bar Council of India are followed. However in addition to these norms institute has other teaching learning resources available for the effective class room transaction.

The institute has the following infrastructural facilities:

1. Class room: There are 22 Class rooms in the institute.
2. ICT lab: Computer lab is equipped with 83 computers for students, and internet facility facilitating around 83 students to work individually at a time. The campus is enabled with Wi-Fi connectivity with state-of-the-art IT infrastructure, computing and communication resources facilities for teaching learning.
3. Library:
 1. IIMT has 02 libraries one for law and one for management. There are 23699 books and 03 rare book i.e. "The Constitution of India-1950" "Speeches of President Akhruddin Ali Ahmed" and "Jawaharlal Nehru Speeches, Vol. 03, 1953-1957". Institute has subscribed 45 national and international journals and we can access approx. 250 national and international online journals through DELNET membership. In periodicals we have, 08 Magazines, 10 Daily Newspapers which are regularly subscribed for enrichment of the knowledge of faculty members as well as students. The institute also holds the membership of British Council Library, American Library, DELNET facilities, Indianjournals.com, Publishingindia.com and SCC (especially for law students).
 2. Moot Court: A well Equipped Moot Court provides basic training to Law students with the purpose of enhancing professional skills and competence of argument through trails on legal issues. It provides the closet experience of court to research, argue and discuss hypothetical cases, thereby enhancing the advocacy skills.
 3. Conference hall and auditorium: Campus has fully air-conditioned and well equipped conference hall with 01 LCD projector and seating capacity of more than 60 persons. The institute is equipped with 02 Auditorium: mini auditorium and main Auditorium. Mini Auditorium is well furnished and equipped with Smart board, LCD projector and 02 speakers having seating capacity of 100 students. Whereas main auditorium is fully air-conditioned, well

furnished and equipped with 02 LCD projector, 02 Project screens and speakers with seating capacity of more than 400 students.

4. To meet the needs of the differently able students institute has ramp as well as elevator.
5. Institutes do provide support and provide help to the visually impaired student and handicapped student during end term examination.

S No

Title

Total no.

1

Total no of computers

141

2

Total no of computers for students

83

3

Total no of computers in admin/library/Director's office/Principal's office/server room

16

4

Total no of Faculty Laptop

50

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has sports facilities which are enumerated as below:

S.NO.

CATEGORY

NO. OF EQUIPMENTS

1.

Badminton kit

20

2.

Cricket kit

50

3.

Table Tennis

15

4.

Volleyball

06

5.

Gym Equipment

50

6.

Other Sports Kit

80

TOTAL SPORTS EQUIPMENTS: - 221

GYM FACILITIES AVAILABLE IN THE INSTITUTE

S.NO.

NAME OF THE EQUIPMENTS

QUANTITY

1.

ABDOMINAL BENCH

01

2.

BENCH PRESS

01

3.

CYCLING MACHINE

01

4.

DUMB BELLS

17

5.

INCLINE BENCH PRESS

01

6.

MULTI PURPOSE MACHINE

01

7.

PULL UP BAR

01

8.

PLATES

20

9.

RODS

02

10

TWISTER

01

11.

DUMBBELL ROD

02

12.

TREADMILL

01

Indoor Sports

1

CARROM BOARD

2

CHESS BOARD

3

CHINESE CHECKER

4

TABLE TENNIS

Outdoor Sports

1

CRICKET

2

BADMINTON

3

SHOT PUT

4

FOOTBALL

5

HIGH JUMP POLE

6

JAVELIN

7

VOLLYBALL

8

ATHLETIC

9

BASKETBALL

10

TUG OF WAR

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

799145

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. The library is fully automated with Integrated Library Management System.

1. Name of the ILMS software: Alice 6.00.0220(AfW) (#1) for window.
2. Nature of automation :Fully
3. The version of the software: 6.00.020.
4. Year of automation: 01/08/2009.

2. The institute is equipped with 02 libraries (Law and Management) catering to the needs of different departments (Law and management) having a collection of more than 23699 books (LLB and BBA).

Institute has subscribed 45 national and international journals and we can also access approx. 250 national and international online journals through DELNET membership and SCC (for Law students).

3. In periodicals the institute has regular subscription:

08 Magazines (Lawz, Lawyers, Legal News & Views, Competition Success Review, Frontline, India Today, Span, Global Analyst)

10 Daily Newspapers (Hindustan Times, The Economic Times, Navbharat Times, Business line, Indian Express, Times of India, The Hindu, Danik Jagaran, Hindustan, Employment News)

4. The institute also holds the membership of following:

- British Council Library
- DELNET facilities,
- Indian Journals,
- Publishing India,
- Indian Journals.com
- SCC (especially for law students).

4.2.2 Does the institution have the following:

1. e - journals
2. e-Shodh Sindhu
3. Shodhganga membership
4. e-books
5. Databases

Options:

- A. Any 4 of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above
- E. None of the above

Details of memberships

Details of subscriptions

Name of service subscribed to

No of e-resources with full text access

Validity period

Usage report from the service provider

Whether remote access provided? (Yes / No)

1. American center Library

Institutional Membership

Accessing journal

Oct -2019

No

2. British Council Library

Institutional Membership

Accessing journal

Feb 2019

No

3. Delnet

Institutional Membership

Accessing journal

Dec 2018

No

4. Publishing India(to access online journals)

Online Journal Subscription

Accessing journal

Dec 2018

yes

5. Indian Journals .com

Online Journal Subscription

Accessing journal

Dec 2018

yes

6. SCC online

Online Journal Subscription

Accessing journal

 2020

yes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

352670

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

5:20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The service provider for the Wi-Fi in the college premises is Tata fiber leased line connection (06 MBPS) (fiber optic cable) and the service was active since April 2018.

Original software which is installed in the computer lab is as follows:

1. MS Office-2007
2. Turbo C++
3. Visual Basic 6.0
4. Oracle 9.0
5. Flash 8.0
6. Micro media Dream Viewer
7. Linux
8. Adobe reader

Campus has fully equipped computer lab with 83 computers of latest configuration and internet facility, facilitating around 83 students to work individually at a time. The campus is enabled with Wi-Fi connectivity with state-of-the-art IT infrastructure, computing and communication resources facilities for teaching learning. Moreover institute has 15 printers 02 scanners which are installed at the various department and facilities and a smart board is installed in the Mini-Auditorium. 17 projectors are installed at the various locations in the institute for the smooth functioning of the classes. For the power backup of the computers and other device, 17 UPS (NEXUS UPS- HEAVY BATTERIES) has been installed.

No. of computers with Wi-Fi (lab)	83
No. of laptops with Wi-Fi (for faculty)	50
No. of printers	15
No. of scanners	02
No. of projectors	17
No. of smart board	01
Power backup of the computers and other device(UPS)	17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in	A. ? 50MBPS
--	--------------------

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
14365832	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>Yes, Institute has established system procedures for maintaining and utilizing physical, academic and support facilities which are as follows -</p> <p>ICT Lab: The computers and other devices in the lab are maintained and updated by the Lab In - Charge. The authorities provide the integrated IT services like smooth running of automation, up-gradation and maintenance of automation package, College Website, Biometric services, troubleshooting of Hardware, Networking equipments including Internet connectivity, procurement of Hardware, & Software. The College has adequate number of the computers with Internet connections and the Utility Softwares distributed in different locales like</p>	

offices, libraries, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the Institution. The Computer Laboratory is connected with LAN is open for the students as & when time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed Office Staff. The departments and the Faculty Members can make use of the computer systems with Internet at their seating places in addition that majority of the staff has their own laptops provided by the college along with the Internet facility.

Electrical Maintenance: The electrical maintenance section is headed by the administration staff. It is supported by a Supervisor and Electricians.

Class room: The classrooms boards and furniture facilities are utilized regularly by the students but sometimes it is also made available for the other governmental and the non-governmental organizations for conducting the exams like CET, ICAI, AIBE etc., if not in use for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the housekeeping staff.

Library: The library is headed by librarian for both management and Law library. He is supported by the supporting staff for Journal and Reference sections. In addition to the above staff, a junior assistant helps the students for searching and lending of the books in the library. The library is also provided with LAN facility for the computers and they are loaded with the library software. Since due to pandemic the average foot fall of students in the library was very less as most of the time students were in online mode. As and when required (when the COVID - 19 situation was under control), students were provided books from their respective book banks.

Sports: The sports department is facilitated by the Sports In - Charge to educate the students. The marker of the department makes the play field ready for the students, by marking the ground and providing the play kits. The sport department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of this department consisting of the indoor and outdoor area or activities.

The college garden is maintained by the gardener appointed by the Institute.

Security: The Security of the college is headed by the senior Teaching staff. He is supported by the Security officer. Security officer assigns the duty to the security guards to control and monitor the college premises. The security guard takes care of the cleanliness inside the college with the support of housekeepers and sanitary workers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

44

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.ideal institute.edu.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The name of the Council is Ideal Student Council

The vision is to enhance the advancement of student life, quality education and student participation. The mission of ISC is to achieve, through continuous transformation, appropriate access to higher education by empowering the previously marginalized communities on our Campus, to contribute to maintaining and enhancing student life in all the relevant aspects such as academic and social areas, to mediate the gap between the students and management, to improve transparency through consistent communication with the students and to encourage and support active participation of all students in community engagement projects.

ISC is a representative structure for students, through which they can become involved in the events of the institution, maintaining discipline & proper smoothening of events time to time.

Formation

- HEAD COORDINATOR (1 FROM EACH PROGRAMME)
- EVENT COORDINATOR (1 FROM EACH PROGRAMME)
- COORDINATOR (1 FROM EACH PROGRAMME)
- MARSHALLS (6 FROM BBA I SHIFT, 6 FROM BBA II SHIFT & 9 FROM BA.LLB. DEPARTMENT)

The students of Ideal Student Council are also involved in the Internal Quality and Assurance Cell and Internal Complaints Committee, and also performing their best of duties in organizing the curricular and extra-curricular activities of the Institute online as well as offline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes. The name of the Alumni Association of the institute: Ideal Institute of Management and Technology Alumni Association.

A graduated class affiliation is a relationship of graduates, extensively, of previous understudies (graduated class). A foundation that encourages a feeling of local area while ingraining in its understudies a long lasting obligation to our institute of matriculation.

To create and reinforce ties between our Alumni and the IIMT by giving assorted unmistakable advantages including vocation administrations, organizing amazing open doors, unique occasions and addresses, and the chance to associate with and rouse understudies and graduates.

The Alumni Association use the assets, abilities, and drives of graduated class and companions to counsel, guide, advocate for and support the Association and the college in accomplishing their separate missions and objectives. The Alumni Association gives a graduated class organization and energizes graduated class commitment in the existence of the foundation.

The Alumni Association coordinates activities for advancing the university's academic, administrative, athletic, research and

outreach programs. The Alumni Association encourages alumni to stay connected and serve as advocates for the Institution. The Student-Alumni Association online meeting held on 27th September, 2020 where 138 students gathered under a unifying focus "to better The Ideal Institute of Management and Technology and School of Law through student-alumni involvement."

The Student-Alumni Association creates and upholds a variety of drives for the two understudies and graduated class. These projects are intended to reinforce both understudy to-understudy and understudy to-graduated class connections. The Student-Alumni Association individuals likewise fill in as committed volunteers for grounds occasions supported by different associations and the Institution Alumni Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION - The vision of Institute is to develop In to a center of Excellence for Technical, professional and Management Education at the Graduate. The institute would strive for and ensure the best of ambience, culture, character and standards of an Education Institutions.

MISSION - The mission of the Institute is to so shape the Institute as it acquires the status of acclaimed center of learning-an abode of excellence in Technical, Management and Professional Education.

QUALITY POLICY- Ideal Institute Of Management and technology & school of law is committed to be an Academic Institution with Relevant , Accurate, Timely , Punctual, Approachable and Distinct Qualities in students and teachers for Excellence in Perception & Personality, Excellence in Environment & Education, Excellence in Legal Management & Leadership Qualities

&

To Pursue global standards of Professional Education, Creativity , Innovation, Accountability, Critical Self Evaluation, Methodical Collection of Information and Continuous Improvement in the Self & Academic Standards through Effective Quality Management System of Knowledge Creation and Dissemination

NATURE OF GOVERNANCE

Ideal Institute of Management and Technology & School of Law is committed to be an Academic Institution with Relevant, Accurate, timely, Punctual, Approachable and Distinct Qualities in students and teacher for Excellence in Legal Management & Leadership Qualities. To pursue global standards of professional Education, Creativity, Innovation, Accountability, Critical Self Evaluation, Methodical Collection of information and continuous improvement in the self & Academic Standards through Effective Quality Management System of Knowledge Creation and Dissemination.

PARTICIPATION OF TEACHERS IN DECISION MAKING PROCESS -

Teachers are included as members in Decision making bodies through various committees. This Process not only makes decentralization and makes teachers responsible and accountable to deliver the quality. Institution has its concern to involve students in some of the committees where teachers act as their mentor.

PERSPECTIVE PLANS OF THE INSTITUTION

The Institute is committed to serve as per the objectives of the university which is in tune with the vision and mission of the Institute

- To Innovate Classroom and teaching with latest smart

technologies as well as to expose students to new ideas, fresh vision, pragmatic ambition and enhance their competency in the ever-changing environment and also to support them in best way possible in the times of ONLINE TEACHING.

- Encourage Flexibility in Teaching Learning Process through use of ICT TOOLS.
- Strengthen academic environment with more focus on Professional Ethics while giving them a conducive environment for pursuing research
- Augmentation of infrastructure-adding one more floor equipped with all kind of technologies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The process through which an organization's functions, particularly those related to planning and decision-making, are disseminated or delegated away from a central, authoritative place or group is referred to as decentralization. In private firms and organizations, decentralization concepts have been applied to group dynamics and management science. Institution practices decentralization for all its five courses namely; BBA, BBA (CAM), BBA II Shift, BBA(CAM) II Shift and BALLB. They are autonomous in working. The Institution follows the following chain of command at all times:

Chairperson --> Member Secretary --> Staff Representative of various Departments --> Class Teachers --> Class Representative

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

STRATEGIC PLAN :

In the academic year of 20-21 institution has made more and more classrooms well equipped for the hybrid teaching by deploying latest ICT tools in most of the classrooms so as to support the ONLINE teaching in the best way possible, as because of the pandemic many students preferred to attend online rather than coming to offline campus.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

S.N.O

NAME OF THE PERSON

DESIGNATION

1

Smt Sudha Aggarwal

Chairperson

2

Sh Manish Kumar Garg

Member

3

Sh Puneet Aggarwal

Member

4

Shri Vineet Aggarwal

Member

5

Shri Manoj Gupta

Member

6

Shri Mahendra Aggarwal

Member

7

Prof. (Dr.) Anil Parkash Sharma

Member Secretary

8

Prof. (Dr.) T.P.S. Rathore

Staff Representative(Law Department)

9

Dr. Seema Nath Jain

Staff Representative(Management & IT Department

10

Sh Abhishek Gupta

Industry Representative

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.ideal institute.edu.in/governi ng-body.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TEACHING AND NON TEACHING STAFF

The Institution is keen towards the overall development of its teaching and non teaching staff and for the same following are the activities mentioned which were organized in the academic year 20-21 for their development.

(A) Academic and Overall Empowerment-

To upgrade teaching learning skills of its faculty IIMT organized :-

1. FDP in the month of July 2021(12th July- 18th July 2021)
2. International Conference in August 2020
3. Awareness Programme on Ozone Depletion on 16th Sep 2020

4. Webinar series 2.0 (7th May-15th May 2021)
5. Yoga day on 21 June 2021
6. Webinar on world Environment day on the topic
"Conservation of Ecosystem: Re-imagine, Recreate,
restore"

2) As a Capacity Building Initiative Institute provide:

- o Academic Leaves
- o Study Leave For Pursuing Higher DEGREE like-Ph.D
- o Research Colloquium
- o Peer Mentoring (FACULTY)

B) Faculty Welfare Initiatives-

1) Insurance Policy/Mediclaim-IIMT has its policy to empower the faculty both Academically as well as Welfare Schemes Such as 100% faculty working in the institute is covered under the insurance policy of providing family mediclaim which covers of Rs 5 Lakh/- including spouse and children.

2) Medical Facility-Apart from that Institute has a membership to ESIC, Employees' State Insurance Corporation (abbreviated as ESIC) which is a self-financing social security and health insurance scheme for Indian workers. This fund is managed by the Employees' State Insurance Corporation (ESIC) according to rules and regulations stipulated there in the ESI Act 1948. ESIC is an autonomous corporation by a statutory creation under Ministry of labour and employment, Government of India.

Benefit - Policy covers all the major health related problems after two years of taking it

Also institute provide Maternity Leave to its female faculties

3 Faculty members donated Blood during their visit to "Mera gaon mera desh"

4 To have a sustainable environment the institution does tree plantation every year

5 Last but not the least the Institute celebrates all the Major festivals to create the feeling of oneness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

404

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IIMT and the School of Law use appraisal as a continual process to maintain high standards in the teaching-learning process, with individual faculty and non-teaching staff completing self-

appraisals and submitting them to their respective heads for feedback. Individual faculties' information/achievements/contributions to an effective Teaching Learning Process, as well as their personal assessment of performance during the performance assessment period, are contained in the self appraisal form. After each academic session, this form is submitted to the management. The College conducts an Academic Audit of each instructor; for this purpose, the accompanying Performa is distributed to the teachers by the respective Principals of each shift, and the filled Performance Appraisal form is then reviewed and assessed by Management. The accomplishments of faculties are recognized and rewarded by the college management during Annual day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts only internal audit which is as follows:

The Audit objections raised by the auditor while performing the audit are dealt with, in the following manner :-

1. On receiving the audit objections report from the auditor, the concerned accounts and administrative staff, gives this report a top priority and prepare the documents/reply to settle the objections (if possible) before it goes up to the level of top management.

2. To resolve the backlog of audit objections, and for speedy resolution of audit objections, initiatives are taken to convene bipartite/tripartite meetings where possible.

3. The decision of these meetings are complied with immediately

and necessary rectifications are done to resolve the audit objections.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major resource of fund is Student Tuition Fee for the college. Being a self -financing Institute, all infrastructure facility is created by the Institute only. Institute authority arranges all funds for capital expenditure like Building and purchase of Equipment's etc. Administrative department maintains and consolidates the Budget and forwards it to the Members of Board of Management after having discussion with them, the Budget is approved. Account officer handles all accounts and documentations related to students. There is book review committee which reviews the reviews the content in the books, also the book purchase committee of the institute comprising of various members monitors the purchase of various books required for Students which includes both Indian and Foreign authors books and after verifying the requirement the same is forwarded to the Director and then To the Secretary of the institute. Financial Audit is conducted by a chartered

accountant every financial year to compliance with established process. College closely monitors the expenditure so that the excess cash other than cash for urgent requirement will be kept as short term deposits to increase the fund flow.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution is keen towards the overall development of its teaching and non teaching staff and for the same following are the activities mentioned which were organized in the academic year 20-21 as an initiatives of IQAC.

IQAC INITIATIVES

ACADEMIC SESSION 2020-21

S.No.

Event

Date

1

INTERNATIONAL CONFERENCE 2020 (ONLINE) ON "EMERGING ISSUES AND INNOVATIVE BUSINESS PRACTICES FOR SUSTAINABLE DEVELOPMENT AND GLOBAL COMPETENCIES IN MANAGEMENT AND INFORMATION TECHNOLOGY" CONDUCTED BY IIIMT

26 TH& 27THAUGUST, 2020

2

Awareness Programme on Ozone Depletion

16th Sep 2020

3

WEBINAR series2.0

7th May-15th May 2021

4

"INTERPERSONAL SKILLS FOR TEACHERS"WEBINAR

7th MAY 2021

5

"PAIN CAN BE A WONDERFUL TEACHER"

8TH, MAY 2021

6

"FORMS & DIMENSIONS OF FINANCIAL CRIMES IN DIGITAL ERA"

10TH, MAY 2021

7

SELF REALISATION & STRESS BUSTING DURING PANDEMIC ERA"

11TH, MAY 2021

8

"FOUR QUADRANTS FOR NEW BUSINESSES"

12TH, MAY 2021

9

"SETTING UP NEW NORMAL IN ACADEMIA - THE DIGITAL WAY"

13TH, MAY 2021

10

"LIFESTYLE MANAGEMENT"

14TH, MAY 2021

11

"CHANGING TRENDS IN MANAGEMENT"

15TH, MAY 2021

12

Webinar on world Environment day on the topic "Conservation of Ecosystem: Re-imagine, Recreate, restore"

5th June 2021

13

ONE WEEK ONLINE FACULTY DEVELOPMENT PROGRAMME ON THE THEME OF "GLOBAL EDUCATIONAL AND ECONOMIC ORDER IN THE POST-COVID-19 ERA: CHALLENGES, OPPORTUNITIES, STRATEGIES AND INNOVATIONS"

12th July- 18th July 2021

OTHER IQAC INITIATIVES

ACADEMIC SESSION 2020-21

1

JANAMASTHMI

12TH AUG 2020

2

Independance Day

15TH AUG 2020

3

TEACHERS DAY

5TH SEP 2020

4

ECO CLUB ACTIVITY-ONLINeworld OZONE DAY - AWARENESS PROGRAMME
ON OZONE DEPLETION

16TH SEP 2020

5

ONLINE NATIONAL DEBATE COMPETITION

22 SEPT, 2020

6

DUSSEHRA-A FESTIVAL WHICH SIGNIFIES THE TRIUMPH OF GOOD OVER
EVIL

27TH OCTOBER 2020

7

KARVA CHAETH CELEBRATIONS

4TH NOV 2020

8

DIWALI CELEBRATIONS

12-Nov-20

9

ORIENTATION DAY 2020 - MORNING AND EVENING

29-Dec-20

10

IIMT ECO CLUB ORGANISED "CONVERSATION OF
ECOSYSTEM:REIMAGINE, RECREATE, RESTORE

5TH JAN21

11

LOHRI CELEBRATION

13-Jan-21

12

IIMT ECO CLUB ORGANISED ONLINE AWARENESS PROG REGARDING BAN ON SHARP MANJA

27-Jan-21

13

SESSION ON MANAGING STRESS

30-01-2021

17

IDEAL LAW SOCIETY ORGANISED ONLINE WORKSHOP ON "UNDERSTANDING COURST CRAFT AND RESEARCH METHODOLOGY

3rd MAR 2021

18

WORLD WATER DAY AND MARTYR'S DAY

24-Mar-21

14

SHORT TRIP TO MERA GAON MERA DESH ,NEAR MURTHAL ,SONEPAT

24TH MARCH 2021

15

CAPSULE COURSE FOR COMPETITIVE EXAMS

Jun-21

16

ITPC ORGANISED ONLINE CAREER COUNSELLING SESSION

9TH JUNE21

19

EFFECTIVE COMMUNICATION: AN INDICATOR OF A SUCCESSFUL PERSONALITY BY THE PERSONALITY DEVELOPMENT CELL

11TH JUNE, 2021

20

WEBINAR by ENTREPRENEURSHIP DEVELOPMENT CELLOF IIMT

28TH JUNE, 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality Initiatives

The academic activities run smoothly because of the support by various operational structures, which can be in the form of various committees / clubs/ societies. Review of the various In-charge ships is a regular feature at IIMT.

- **Inchargeship Analysis:**

This year a special session stretched over a period of 3 days, was organized in the month of May to review the Inchargeships of various faculty members. The respective faculty members presented their various inchargeships through PPT, alongwith new inputs introduced by them alongwith problems faced in execution of various plans, if any.

- **Result Analysis:**

The faculty members presented the end -term exam results of the subjects taught by them in the last two semesters. This analysis helps in finding out the reasons fora poor result in certain subjects. This in turn helps in finding out more

innovative ways of delivering the course content to improve the results of the students.

- **Pyramid Analysis:**

This is another way of analyzing the contribution of the faculty members in enhancing the quality of work in the institute ,both in the field of academics and the extra-curricular activities. This analysis is done by the respective departmental heads,i.e., the Principals , taking into account the performance of the faculty members during the last one year. It is a good way of applauding the efforts of the faculty members and to encourage and motivate them to perform better.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The Institute's Chairperson and Principals of BBA (1st and 2nd Shift) are females. We appreciate their hard work and consider them to be an asset. We understand the significance of imparting education keeping social issues paramount and thereby conduct various programmes to create awareness amongst the students regarding Gender Equality and Sensitization, Human Rights, Legal Rights of Women, etc. With a vision to earnestly pursue the resolve of the Central Government and the University Grants Commission in prohibiting and preventing ragging and addressing grievances we have constituted the Anti-Ragging, Internal Complaints and Grievance Redressal Committees, and a Women Development Cell. The list of the names of the members along with their contact numbers are displayed on the website who meet periodically and as and when needed to discuss and implement the Directives. The committees are pre-emptive in their work and conduct proper counseling sessions for helping the students in achieving academic, personal and psychological development.

For ensuring the safety and security, surveillance is guarded and currently High-Definition Internet Protocol and Digital Cameras are duly activated. Common Rooms have been allotted separately for boys and girls with a vision of providing healthy and comfortable environment.

File Description	Documents
Annual gender sensitization action plan	https://www.ideal institute.edu.in/uploads/pdf/agar/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the

D. Any 1 of the above

**Grid Sensor-based energy conservation
Use of LED bulbs/ power efficient
equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has taken up various initiatives to maintain an environment friendly campus. The campus is full of greenery and is kept clean and tidy. The gardens, lawns and plantations inside the campus is maintained by a dedicated group of caretakers, sweepers and housekeeping staff.

Solid waste management

Dustbins are placed in every classroom, laboratory, administrative offices, rest room, canteen and at different locations in the campus. Sweepers are allotted to each floor who manages all the waste generated in the campus. All waste from the Institute are disposed off in a proper manner.

Liquid Waste Management

The Institute ensures that the water wastage is minimized at an optimal level and the leaky taps and pipes are under regular check and hence no loss of water is observed, neither by any leakages nor by overflow from overhead tanks.

Rain Water Harvesting System

For Water Conservation in the campus and to recharge the ground water level the Institute is having its own Rain Water Harvesting System in its premises which has passed the adequacy and functionality test by the NGT/DJB inspection team on 08/02/2021 and has been awarded with an RWH Adequacy Certificate dated 10/02/2021.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

E. None of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. With great fervour the national festivals are celebrated to reinforce its inclusive culture amongst its students and teachers.

The institutes legal aid clinic also actively works towards ensuring an inclusive atmosphere in the institute by organizing regular community outreach programs/lectures/webinars/workshops/awareness campaigns regarding the rights of the senior citizens, women, underprivileged, needy and backward classes. The institute not only work towards an inclusive atmosphere inside the campus but also been able to transpose its ethos to its community by various awareness campaigns and community outreach programs in association with DLSA.

The long association with the DLSA has also resultant in producing various para legal volunteers(PLVs) who have acquired training from the institute and DLSA and utilised this training to serve the community.

The institute is well connected by metro and public transportation, various private and public institutes like PSUs, industries, courts, legal aid service authorities and jails are within 5km radius.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education has been placed as the fundamental right of every citizen of the nation. Higher education plays a vital role in the social and economic development. A great responsibility is

entrusted to the Higher Education Institutions in building strong leadership and well-knit society through excellence in academics, ethical curricula and community engagement. The purpose of education in general and higher education in particular is to facilitate actualization of human potential by making its stakeholders, educational administrators, teachers, and learners, conscious of human values and professional ethics. Values convey personal conviction, whereas ethics describe the accepted standards of conduct regarding moral virtues as applied to an organization.

The Institute is committed to impart value based, quality education coupled with holistic development. The Legal Aid Cell constituted under the School of Law understands the relevance of educating the youth about the intrinsic problems faced by various sectors of the society. In pursuance of the above-stated, we have been working individually as well as in association with NGO-Anugraha and District Legal Services Authority for conducting/organizing sensitization programmes. The events organized aided in achieving the objective and the same is depicted by the rate of participation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Ideal Institute of Management and Technology under the aegis of Internal Quality Assurance Cell (IQAC) virtually celebrated and organized National and International Days, Events and Festivals during unprecedented times with an advent to keep the Institution balanced.

The occasions/ events were graced by the Chairperson Smt. Sudha Aggarwal, Secretary General Sh. Vineet Aggarwal, Prof. (Dr.) Anil Parkash Sharma, Director; Principals of all the departments - Dr. Vineeta Sharma, BBA (1st Shift); Ms. Seema Nath Jain (BBA 2nd Shift) and Prof. (Dr.) T.P.S. Rathore (School of Law) along with Dr. Arun Gupta, Vice-Principal of School of Law.

The festivals and occasions were celebrated virtually. The Class In-Charges coordinated with and prepared the students for different events and the same were displayed live as well as in form of video and audio recordings. The events organized comprised of poems, songs and speeches.

The events/ programmes were concluded with a patriotic song along with a ceremonial salute by Prof. (Dr.) Anil Parkash Sharma, Director and virtual flag hoisting leaving all the attendees with a sense of patriotism and enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Recognizing its privileged position as a premier institution for higher education, the Institute makes consistent and continuous efforts in fulfilling social responsibility towards the downtrodden sectors of society. The authorities firmly believe that the real spirit of empowerment lies in creating sustained forms of liberation by generating lasting opportunities.

PARA LEGAL VOLUNTEERS/ FIELD INTERACTIONS/ ONLINE COURSES

Objectives of the Practice:

The Institute has an understanding that theoretical knowledge is not sufficient for a successful professional career and therefore organizes field interaction/ industrial visits to provide an insight to the students regarding the internal working of the companies with an aim to move beyond academics and expose them to a practical perspective/ approach. The post for Para Legal Volunteers has been carved out by the National Legal Services Authorities with the objective of providing legal aid and imparting legal awareness amongst the citizens.

The Institute understood instantly the restraints the unprecedented time might cause, and therefore, immediately took necessary actions and organized virtual events for the consistent development and welfare.

The Context:

The visits, courses and events provide an excellent platform for interaction with the industries which gives them a space to explore industrial and academic environment of different sectors like Information Technology, Manufacturing, Services, Finance and Marketing. It aids to the theoretical knowledge by adding practical aspect.

The concept of having such volunteers has arisen because of an indispensable need to educate the society, especially those who are yet not aware about their respective fundamental and legal rights that they can avail. In order to further the initiative of Delhi Legal Services Authority (DLSA) the Legal Aid Clinic has been set up by the Institute. The volunteers are given the task of educating and encouraging the people to exercise their legal rights. They are also entrusted to spawn awareness regarding the benefits of solving disputes and grievances at Pre-Litigation Stage via Lok Adalats, Conciliation, Mediation and Arbitration.

The Practice:

It enables the students to integrate rapidly and productively into the work process by learning the basic functions and organization thereby enhancing theoretical as well as practical knowledge. It is to adapt the student's knowledge to the requirements of the commercial and public sectors and to augment their capabilities of productive integration.

The volunteers from the Institute work as intermediaries and put into order their continuous efforts with an objective to enhance legal literacy amongst the poor and down-trodden. The initial step taken by the volunteers is to overcome the dispute and then eventually move towards cultivating good relations between the parties. While dealing with the dispute, the volunteers are expected to patiently work with dedication and sincerity and without any kind of biasness and partiality.

For better governance and functioning of the system the volunteers from the Institute also involve and engage people from local communities.

Evidences of the Success:

The Institute has regularly and successfully organized Field Interaction/ Industrial Visits and Online Courses throughout the academic session. The pandemic could not put a halt to the events and interactions as the same were organized through the virtual platform.

The volunteers are continuously working in association with National as well as District Legal Services Authority and have been successful in organizing campaigns and outreach programmes despite the time of distress.

Problems Encountered and Resources Required:

The unprecedented challenge put forth by the pandemic caused slight amendments in the plan of action but the same was met through online medium.

IIMT ECO CLUB

Objectives of the Practice:

1. To Protect and preserve the flora, fauna and natural resources
2. Educating and Spreading awareness regarding the importance of our environment and its protection
3. Discourage the use of plastics and encourage the use of Eco friendly alternatives
4. Support & Promote "Swachh Bharat Abhiyan", and
5. To generate environmental sensitivity amongst the youngsters.

The Context:

The Institute strongly believes that the as an Higher Education Institute it plays a vital role in creating environmental awareness amongst the future generation. It actively engages its students as well as the faculties in overall environmental education by adopting various environment friendly approaches for conservation and preservation of environment. It helps to understand the need to generate responsiveness among the students. It facilitates in sensitizing and broadens awareness concerning the plantation, use of natural resources, protect

and preserve the wildlife, discourage to use of plastic bags, support and promote Swachh Bharat Abhiyan and encourage to save water, save electricity and promote solar energy.

The Practice:

This best practice is the way of making a significant impact upon the globe by involving the young minds to contribute towards a better, green and clean tomorrow. The club aims to attain its ultimate goal by generating awareness amongst its students which shall in turn generate environmental conscious, sensitive and responsible citizens. Common practices include the sapling plantation, awareness rallies, campaign and lectures. These activities are largely carried out by volunteers under the guidance of the members of the club and faculties.

Evidences of the Success:

- Regular cleanliness and tree plantation drives were conducted by the students under the supervision of the faculty.
- The members of IIMT ECO CLUB and Ideal Students Council observed the campus regularly and collected information about various areas in the campus which can be further improvised in an eco-friendly manner.
- IIMT Eco Club organized "Online Celebration of the World Ozone Day- "Awareness Programme on Ozone Layer Depletion" on 16th Sept, 2020 (Tuesday)
- IIMT Eco Club, IIMT organized "Online Awareness Programme Regarding Ban on Sharp Manja" on 27th January 2021 (Wednesday)
- IIMT Eco Club, IIMT in association with Rootskills organized "Celebration on the World Water Day- Jalanjali and Poster Competition" on 22nd March, 2021
- IIMT Eco Club organized a webinar on the occasion of World Environment Day on the theme "Conservation of Ecosystem: Re-Imagine, Recreate, Restore" on 5th June 2021
- Showed Movies related to Nature and Environment for the IIMT students as well as faculty members at a regular interval.
- Notices and Quotes based on "Swachh Bharat Abhiyan", Save Nature, Save Water, Save Electricity were pasted.

The club believes that the initiatives and activities carried forward amidst the restrictions were able to achieve to a certain extent an impact upon both the environment and the young minds which in turn will result in meeting its objectives.

Problems Encountered and Resources Required: The restrictions due to the pandemic was definitely a challenge as the virtual mode brings forth its own limitations and restrictions, though the club had carried forth with various activities such as virtual tree plantations, relevant seminars and lectures to generate and spread awareness still it believes the impact it could have created in a traditional setting would have created a much more deeper impact upon the environment as well as its students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute was established in the year 1999 under the auspices of New Millennium Education Society and holds affiliation to Guru Gobind Singh Indraprastha University, Delhi. Being NAAC accredited and awarded with 'A' grade by the University, Government of National Capital Territory and State Free Regulatory Committee, it melds state of the art infrastructure with quality in education as its paramount principle. Activities held are a reflection of the resolve towards perfection instilled by the founding father whose vision was to develop a centre for excellence in professional education. In pursuit of its mission to grow as an abode of all round excellence, it disseminates varied array of publications ranging from journals to newsletters and magazines of repute.

From its advent, it has acquired a credible position. The students deliver best results as they consistently top the university examinations. It has been nurturing pioneers and forerunners in who have continually attained highly reputable careers as judicial officers, civil servants, advocates, academicians, and professionals in the industry.

It annually recognizes and awards the students who exhibit exemplary leadership on and off the field, combining athletic and humanitarian achievements. In addition to the awards, various Central as well as Delhi Government, and Guru Gobind Singh Indraprastha University Scholarship Schemes are also made available for the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Curricular Aspects

Deliver better training to the students and increase their participation in Academic Competitions.

2. Industry Interface

- Enhance the level of interactions with Forums and Institutions of repute
- Organize International and National Conferences
- Organize Faculty Development Programme
- Organize Lecture Series
- Organize Certificate Courses for the students
- Increase Alumni interaction

3. Practical Training

Field Interaction/ Industrial Visits

4. Para-Legal Volunteers

Recognizing its privileged position as a premier institute of higher learning, the institute will continue to make constant and consistent efforts in fulfilling its social responsibility toward the downtrodden sections of society by training more volunteers.

5. Parent - Teacher Meeting